

June 18, 2025

25-086

CONTRACT APPROVAL FOR SOUTHEAST CAMPUS
STUDENT COMMONS BUILDING PODIUM UPGRADES TO
COCHRAN INC.

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

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STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for IT upgrades throughout the district including replacement of classroom podium technology.

Classroom AV technology upgrades will be performed in 15 classrooms within the Student Commons building on Southeast Campus to improve system reliability and functionality. The upgrades are necessary to replace aging podium hardware that is no longer supported by the manufacturer. The scope includes cabling, installation and integration of new AV hardware.

On August 14, 2024, the Request for Proposals (RFP) to add to the list of firms on a price agreement for AV podium upgrades was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. At the proposal closing time of 2:00 PM September 18, 2024, five (5) responsive proposals were received. One (1) was from a COBID registered firm. After review of the proposals and interviews one firm, Cochran Inc. was selected for the price agreement.

For the Southeast Campus Student Commons Building project Cochran Inc. was asked to provide a proposal. The proposal

received was for \$346,707 which PCC staff have reviewed and recommends acceptance.

RECOMMENDATION: That the Board of Directors authorize PCC to enter into a contract with Cochran Inc. for the upgrade of classroom podiums at the Southeast Campus Student Commons Building. The contract value will be \$381,378 which includes a 10% contingency. Funding will be from the 2022 Bond. This amount is within the project budget.