

# CURRICULUM/GEN ED COMMITTEE

A Standing Committee of the Education Advisory Committee – MINUTES

January 9, 2019 – 3:00 PM to 5:00 PM

Sylvania Campus – CC Building Conference Room 233B

<b>Committee – Voting Members ✓</b>					
✓	Ann Cary (Chair)	✓	Marc Goodman	✓	Alexie McKee
✓	Mike Boggs	✓	Doug Jones	✓	Ted Picciotto
	Erin Briddick	✓	Pam Kessinger	✓	Joanna Sullivan
✓	Kathy Casto	✓	Cynthia Killingsworth	✓	Susan Watson
✓	Tammy Dowd Shearer	✓	Patty McCoy		Rick Willebrand
<b>Committee Support – Non-Voting Members ✓</b>					
✓	Joshua Andersen	✓	Sally Earll	✓	Tim McLaughlin
✓	Dorothy Badri	✓	Anne Haberkern	✓	Jen Piper
	Nicole Booker	✓	Stacey Holland		
✓	Kendra Cawley		Aliccia Lacey		
<b>Guests ✓</b>					
✓	Jan Abushakrah (GRN)	✓	Michael Faber (GRN)	✓	Mary Ann Medlin (ATH)
✓	Aubrey Baldwin (PL)	✓	Sarah Gaskins (MM & MUC)	✓	Delia McQueen (PE)
✓	d'Marie Carver (MTH)	✓	Allison Gross (WR)	✓	Felesia Otis (AD)
✓	Dawn Coakes (RAD)	✓	Blake Hausman (WR)	✓	Jim Parks (CJA)

✓	Mary Courtis (ATH)	✓	Jamie Heberlein (HUS)	✓	Kerry Pataki (ATH)
✓	Rebecka Daye (ATH)	✓	Jessica Johnson (WR)	✓	Zita Podany (ED)
✓	Jane Ellis (UAS)	✓	Juan Maldonado (CAS) ??	✓	Patricia Winters (RAD)

Information Items from the Curriculum Office:  
 (These items do not require curriculum committee recommendation)

**Grading Option Changes:**

N/A

**Experimental Courses:**

N/A

**Course Inactivation:**

N/A

**Notes from the Curriculum Office:**

Directions for accessing Courseleaf: Log into MyPCC, open the electronic approval queue link. You can also copy and paste this link directly into the Course Management window. [https://catalog-next.pcc.edu/courseleaf/approve/?role=Curriculum\\_Committee\\_Chair](https://catalog-next.pcc.edu/courseleaf/approve/?role=Curriculum_Committee_Chair)

**New Business:** ✓

Course # & Title	Title	Status	Discussion	Recommend	Recommend w/ Amendments	Postponed
AD 152	Group Counseling and Addiction	Rev		✓		
AD 156	Professional Ethics and Issues in Addiction	Rev	See Courseleaf		✓	

	Counseling					
<b>ATH 159</b>	Race, Language and Culture in the U.S.	New		✓		
<b>ATH 162</b>	Introduction to Medical Anthropology	New	See Courseleaf		✓	
<b>ATH 165</b>	Sexuality and Culture	New		✓		
<b>ATH 220</b>	Comparative Cultures	New	See Courseleaf		✓	
<b>ATH 261</b>	Food in U.S. Culture	New	Course has content overlap with FN 114. Both SACs discussed similarities/differences of these courses. Unlike FN 114, this course does not send students into the kitchen to learn how to cook. This course focuses on structures of power, agricultural systems, and the attendant quality of food produced in the US. Changed “American” to “U.S.” in title, description, and outcomes. See Courseleaf for other changes.		✓	
<b>CAS 181D</b>	CMS Website Creation: Drupal	Rev		✓		
<b>CJA 101</b>	Cultural Diversity in Criminal Justice Professions	Rev	See Courseleaf.		✓	
<b>CJA 230</b>	Police Report Writing	Rev		✓		
<b>CJA 243</b>	Narcotics and Dangerous Drugs	Rev		✓		
<b>ED 102</b>	Digital and Visual Communication Fundamentals	Rev		✓		

<b>ED 136</b>	Learning with Technology	Rev		✓		
<b>FN 114</b>	Cultural Food Studies	New				✓
<b>GRN 165</b>	Basic Activity Director Training	Rev	See Courseleaf.		✓	
<b>GRN 166</b>	Therapeutic Horticulture: An Introduction	Rev		✓		
<b>GRN 176</b>	Cognitive Activity Design	Rev		✓		
<b>HUS 250</b>	Field Experience I: Family and Human Services	Rev		✓		
<b>ID 133</b>	Space Planning	Rev				✓
<b>MM 249</b>	AR/VR Development I	New	Postponed per SAC request.			✓
<b>MTH 60</b>	Introductory Algebra - First Term	Rev	Discussion regarding recommended prerequisite within 4 terms and statement on taking courses consecutively. Discussion on calculator statements as well. Statements regarding specific calculator/technology use were moved to the addendum to the course description.		✓	
<b>MTH 65</b>	Introductory Algebra - Second Term	Rev	Discussion regarding recommended prerequisite within 4 terms and statement on taking courses consecutively. Discussion on calculator statements as well. Statements regarding specific calculator/technology use were moved to the addendum to the course description.		✓	
<b>MTH 70</b>	Review of Introductory Algebra	Rev	Discussion regarding recommended prerequisite within 4 terms and statement on taking courses consecutively. Discussion on calculator statements as well. Statements regarding specific calculator/technology use were moved to the		✓	

			addendum to the course description.			
<b>MTH 95</b>	Intermediate Algebra	Rev	Discussion regarding recommended prerequisite within 4 terms and statement on taking courses consecutively. Discussion on calculator statements as well. Statements regarding specific calculator/technology use were moved to the addendum to the course description.		✓	
<b>MUC 115</b>	Sonic Arts Singing Workshop	New		✓		
<b>MUC 203</b>	Sonic Arts Capstone	New		✓		
<b>MUC 223</b>	Recording Technology I: Analog Fundamentals	Rev		✓		
<b>MUC 223A</b>	Recording Technology I: Lab	New		✓		
<b>MUC 224</b>	Recording Technology II: Signal Processing & Tracking	Rev		✓		
<b>MUC 224A</b>	Recording Technology II: Lab	New		✓		
<b>MUC 225</b>	Recording Technology III: Running a Studio	Rev		✓		
<b>MUC 225A</b>	Recording Technology III: Lab	New		✓		
<b>MUC 236</b>	Studio Recording Technology IV	Rev		✓		
<b>MUC 236A</b>	Studio Recording IV: Lab	New		✓		
<b>MUC 237</b>	Studio Recording Technology V	Rev		✓		

<b>MUC 237A</b>	Studio Recording V: Lab	New		✓		
<b>MUC 238</b>	Studio Recording Technology VI	Rev		✓		
<b>MUC 238A</b>	Studio Recording VI: Lab	New	See Courseleaf.		✓	
<b>PE 162N</b>	Mixed Martial Arts (MMA) II	New	See Courseleaf.		✓	
<b>PE 162P</b>	Mixed Martial Arts (MMA) III	New	See Courseleaf.		✓	
<b>PE 182R</b>	Fitness For Back Health	Rev		✓		
<b>PE 187Z</b>	Barre Fitness	New	See Courseleaf.		✓	
<b>PL 100</b>	Professions in the Law	New		✓		
<b>PL 102</b>	Survey of Substantive Law	Rev		✓		
<b>PL 103</b>	Legal Ethics & Professional Responsibility	Rev		✓		
<b>PL 107</b>	Interviewing and Investigating	Rev		✓		
<b>PL 130</b>	Legal Software	Rev	See Courseleaf.		✓	
<b>PL 204</b>	Applied Legal Research and Drafting	Rev		✓		
<b>PL 250</b>	Cultural Competence in the Legal Field	New		✓		

<b>PL 270</b>	Landlord Tenant Law	New		✓		
<b>PL 295</b>	Paralegal Capstone	New		✓		
<b>RAD 211</b>	Advanced Imaging Modalities	Rev	Description/outcomes identical to RAD 211A. However, one course is being retired and they will never run simultaneously.	✓		
<b>RAD 211A</b>	The Study of Imaging Modalities	New		✓		
<b>UAS 100</b>	Career Explorations and Intro to Unmanned Aircraft Systems	New	See Courseleaf.		✓	
<b>UAS 101</b>	Unmanned Aircraft Systems Basic Pilot	New	See Courseleaf.		✓	
<b>UAS 102</b>	Pilot in Command Operations	New	See Courseleaf.		✓	
<b>WR 115</b>	Introduction to College Composition	Rev		✓		
<b>WR 121</b>	College Composition	Rev		✓		
<b>WR 122</b>	Intermediate College Composition	Rev		✓		
<b>WR 150</b>	Reading and Writing Lab	New		✓		

## Discussion:

- During discussion of the changes made to the MTH course descriptions, concerns were raised about where the removed information should be placed and if it would continue to be visible and available to students and to the bookstore. The issue came down to what the Curriculum

Style Guide says about course descriptions and how the words “recommended” and “required” are to be used (see pages 5 & 6 of the Style Guide <https://www.pcc.edu/resources/academic/eac/curriculum/documents/17-18CurriculumStyleGuideFinal.pdf> ). The committee decided to remove the language and add it to the addendum for all MTH courses where it appears in the description, and it was strongly urged that the MTH SAC be made fully aware of the changes.

- Possible items for the committee’s next review of the Style Guide:
  - What should and should not be in a course description?
  - MTH department introduces their outcomes with “Upon completion of the course students *should* be able to:” when other departments use “Upon completion of the course students *will* be able to:” Does this language conform to the Style Guide and should committee vote to keep language consistent and uniform?
- LitComp SAC attended to further clarify the curricular changes currently being made.
  - SAC reiterated the need to keep the verbs beginning each outcome for each course to maintain curricular continuity and to foster the development of a rhetorical awareness of language. It creates a shared language teachers and students can use in the learning environment.
  - SAC clarified and defended the use of “locate information” in outcome 2 of WR 115. It is being used expansively and not in the more limited sense of sourcing information, as it is used in Library and Information Literacy studies.
  - WR 121 outcome 1 uses “genre” and the question was asked as to how genre experimentation is assessed. A few examples are that instructors ask students to keep portfolios so instructors can look across those; there are reflection papers and other writing assignments, as well as multiple drafts with revisions.
  - The concern was expressed that the outcomes as stated do not seem to state a lot about writing itself; the SAC directed the committee to the addendum. It is the intention that the traditional writing conventions, like grammar, should be taught rhetorically to fit the specific writing situation.
  - One of the overarching goals in the curricular redesign is to foster in students a higher-order understanding of the writing process that they will take with them to other classes, schools, careers later in life.